

No.G.24017/1/06 - SPD (SSA)
OFFICE OF THE STATE PROJECT DIRECTOR
MIZORAM SSA MISSION

Dated Aizawl, the 24th July 2008

NOTICE INVITING TENDER

No. I of 2008

On behalf of Mizoram SSA Mission, the State Project Directors invites sealed item rate from Government Approved Supplier up to 1300 hrs of 28th August 2008 Teaching Learning Materials for ECCE in selected Primary Schools.

Tenders will be opened at Office of the State Project Director on the same date at 1400 hrs. Earnest money should be deposited in the form of Demand Draft from any Scheduled Bank.

Details can be obtained from the Office of State Project Director, Mizoram SSA, DIET Campus, Chaltlang during office hour.

(LALHMACHHUANA)
Addl. State Project Director
Mizoram SSA Mission

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No. 1 of 2008

Sl.No	Materials	For One Districts (50) Centre each
1	Flash Card	50
2	Vegetable Set	50
3	Memory Game	50
4	Alpha Numero Board	50
5	ABACCUS (Beads Frame-Small)	50
6	Capital Alphabet	50
7	Beads Trail (Junior Jumbo Spiral)	50
8	Puzzle	
	a Birds	50
	b Animals	50
	c Fruits	50
	d Numbers	50
	e Alphabet	50
9	Chart	
	a Alphabet	50
	b Numbers	50
	c Colour & Shape	50
	d Safety	50
	e Transport	50
	f Clothes	50
	g Animals	50
	h Parts of the Body	50
	i Birds	50
	j Fruits	50
10	Number Strip Puzzle (1-10)	50
11	GEO Storing Board	50
12	Construction Clock	50
13	Soud Aung Shoe	50

Terms and Conditions for NIT No.I of 2008

1. General:

- 1) On the cover of the sealed envelope of the tenders, the words 'Tender for Supply of Teaching Learning Materials' must clearly be written.
- 2) Rates must be quoted in both figures and in words and must be quoted inclusive of all taxes.
- 3) Any alterations or corrections must be accompanied by the dated initial of the bidder.
- 4) The tender documents must be properly signed and dated accompanied by the stamp of the firm.
- 5) The Mizoram SSA Mission (referred to as the Mission for brevity's sake hereinafter) shall have the right to reject all or any of the tenders, if the tenders are not substantially responsive.
- 6) In the event of failure of a supplier to supply the materials as per the terms and conditions laid down by the Mission and by the date so fixed for the purpose, the Mission shall be at liberty to resort to procurement as per the rules and regulations in force and the extra expenditure incurred in the process shall be realized from the defaulting supplier.
- 7) Part bidding for a package of work shall not be accepted. A particular bid must be for the whole content of a particular package of work as specified in the Notice Inviting Tender. Similarly, part-supply by the date so fixed shall not be accepted.
- 8) Sample of Materials to be supplied must be submitted along with bid documents, which should bear the signature and stamp of the bidder in each of the Materials set.

2. Eligibility:

Manufacturer or their agents.

3. Evaluation of Tenders:

- 1) Bids submitted by firms or individuals who meet the eligibility criteria mentioned above in para 2 only will be evaluated.
- 2) Tenders received after the last date so fixed will summarily be rejected and will not be evaluated.
- 3) The tenders will be evaluated by a body constituted by the Mission.
- 4) The tender with the lowest evaluated cost, not necessarily to be the lowest quoted for each item price, may be selected for award.
- 5) Any information relating to examination, clarification and evaluation of tenders and recommendations concerning awards shall not be disclosed to bidders or to other persons not officially concerned with this process until the successful bidder is notified of the award.
- 6) Any 'conditional discounts' offered by the bidder shall not be taken into account for evaluation or way conditional or by pathological or presumptive offer shall stand outright rejected.
- 7) The tenders will be evaluated on the basis of each package of works and not on the basis of the whole package of work or part thereof.

4. Award of Contract:

- 1) The State Project Director on behalf of the Mission shall award the contract on the basis of selection made by the Mission or body acting on behalf of the Mission.
- 2) All successful bidders must enter into an agreement on the terms and conditions set forth by the Mission as specified in Annexure-II
- 3) Failure to enter into an agreement with the Mission by the successful bidder within the time frame fixed by the Mission will automatically entail cancellation of the contract awards.

5. Validity of Tenders:

- 1) All bidders must quote their rate, which shall be valid for 90 days from the date of opening of the tender or till 31st March of the related financial year whichever is earlier.
- 2) In exceptional circumstances, extension of bid validity may be considered from all valid bidders by the Mission. All valid bidders shall have the right to refuse extension without forfeiting their Earnest Money. However, for those willing to extend validity of their bid, it shall be required to provide suitable extension of the term of deposit of their Earnest Money.
- 3) If the circumstance demands, repeat orders may be made (over and above the quantity originally ordered to the successful bidder) to those bidder willing to extend validity subject to the condition that repeat orders will not be made to bidders whose rates are higher than the original order made to the successful bidder at the first instance.

6. Earnest Money:

- 1) The amount of Earnest Money for each item of work shall be as mentioned in the Notice Inviting Tender No.I of 2008
- 2) Deposit of the Earnest Money shall be in the form of Demand Draft from any Nationalized or Scheduled bank in favour of the Mission.
- 3) The Earnest Money shall have a validity of 45 days beyond the validity of the tenders.
- 4) Earnest Money of unsuccessful bidders shall be refunded within 15 (Fifteen) working days from the date of awarding of contracts to the successful bidders.
- 5) Earnest Money shall be forfeited in the event of withdrawal of tender once submitted or in the case of successful bidder who fails to execute necessary agreement within the period specified by the Mission.

7. Method of Payment:

- 1) Payment in full will be made within 15 working days of full and complete execution of works as per terms of agreement or contract if certified by the State Project Director.
- 2) Payment will be made in the form of Account Payee Cheque only.

8. Performance Guarantee:

- 1) All Successful bidders shall have to deposit security in the form of Bank Guarantee or Demand Draft in favour of the Mission at the amount fixed by the Mission, which will approximately be @ 5% of the contract price within 7 (seven) working days from the date of award of contract.

- 2) The security deposit shall be forfeited in case of infringement of agreements entered into between the successful bidder and the Mission or failure to make complete supply of materials within the specified time period.
- 3) Security deposit shall be refunded within 1 (one) month of completion of supply.
- 4) The security deposit shall have a validity period of 30 (thirty) days beyond the date fixed for completion of supply.
- 5) Failure to deposit security in the form and manner as above within the period fixed by the Mission will result in withdrawal of award of contract.

9. Pre Bid Conference:

A pre-bid conference at the request of majority of potential bidders may be arranged at the time and place fixed by the Mission wherein potential bidders may seek clarifications from representatives of the Mission.

State Project Director
Mizoram SSA Mission

A G R E E M E N T

This agreement is made this _____ day of _____ between the State Project Director, Mizoram SSA Mission, which expression shall, unless repugnant to the context, mean and include the Mizoram Sarva Shiksha Abhiyan Mission, hereinafter called as the Mission and Mr./Ms _____
S/o / D/o _____ resident of _____ hereinafter called as the Supplier, which expression shall, unless called the repugnant to the context, mean and include the firm _____.

Whereas the State Project Director has intended to purchase Teaching Learning Materials at the rate quoted by the Supplier as per details in letter no _____ dated _____ has expressly agreed to supply the Materials and in consideration of the offer so made, it is hereby agreed by and the parties hereto:

- 1) The supplier will supply the Materials on or before the _____ positively.
- 2) The supplier will supply the Materials at _____ in full and in pristine condition at his own cost to the satisfaction and certification of the person authorized by the Mission to receive.
- 3) The supplier will deposit a Demand Draft amounting Rs. _____ in favour of the Mission drawn from a Scheduled or Nationalised Bank on or before _____. Failure to deposit the Demand Draft will result in forfeiture of Earnest Money and cancellation of the award of contract.
- 4) Failure to supply all the Materials within the time frame fixed in para 1 above will result in forfeiture of Earnest Money and Security. Payments will be made for actual number of materials supplied to the Mission at the designated place and subject to the condition mentioned in para 2 above.
- 5) Payment will be made in the form of Crossed Account Payee cheque after 15 (fifteen) working days of full and complete execution of works.

- 6) In the event of dispute arising between the parties, it may be referred to the Lok Adalat at Aizawl, whose decision subject to the law applicable shall be final and binding on both the parties.

In witness whereof, the parties hereto have hereunder set and subscribe their respective hands on the day and year first herein above mentioned

Signed,

Signature _____

Name in block letter _____

State Project Director
Mizoram SSA Mission
Seal:

Witness

1. _____

2. _____

Signed,

Signature _____

Name in block letter _____

Manager

For _____

Seal: